

투고 규정의 이해

정희경

▶ 학습 목표

- ▶ 국제 학술지가 갖추어야 할 투고규정의 형식과 내용을 알고 개별 학술지 투고규정의 보완점을 설명할 수 있다.

▶ 구체 목표:

- ▶ 투고규정의 일반적인 구성을 설명할 수 있다.
- ▶ 투고규정 작성 시 유의해야 할 항목들에 대해 설명할 수 있다.
- ▶ 해당 분야 대표 학술지의 투고규정을 분석해 보고, 개별 학술지의 투고규정에서 보완해야 할 내용을 생각해 본다.



General Information

▶ 학술지 소개, 연구 분야, 논문 유형, 학회 연락처 등

AIM AND SCOPES

Mycobiology is an international journal devoted to the publication of fundamental and applied investigations on all aspects of Mycology and their traditional allies. It is published quarterly and is the official publication of the Korean Society of Mycology. Mycobiology publishes reports of basic research on fungi and fungus-like organisms, including yeasts, filamentous fungi, lichen fungi, oomycetes, moulds, and mushroom. Topics also include molecular and cellular biology, biochemistry, metabolism, developmental biology, environmental mycology, evolution, ecology, taxonomy and systematics, genetics/genomics, fungal pathogen and disease control, physiology, and industrial biotechnology using fungi. Manuscripts for submission to MYCOBIOLOGY should be prepared according to the following instructions. MYCOBIOLOGY follows the Uniform Requirements for Manuscripts Submitted to Biomedical Journals: Writing and Editing for Biomedical Publication, if not described below.

PUBLICATION TYPES

Full-length original research articles, mini reviews, notes, editorials, and letters to the editor will be published. Mini reviews are solicited by the Editor-in-Chief or Editorial Board Members to provide an incisive examination of the latest advances in a topic relevant to mycology. However, suggestions and proposals for mini reviews would be greatly appreciated. Notes are intended for presentation of brief observations that do not warrant full-length papers. Notes should contain solid, experimentally proven data and should not be considered preliminary observations. Symposia supported by the Korean Society of Mycology may be published, as determined by the Editor-in-Chief; such manuscripts are subject to the review process, and charges applicable to other articles. Editorials are invited by the editor and should be commentaries on articles published recently in the journal. Editorial topics could include active areas of research, fresh insights, and debates in all fields of mycology. Letters to the editor should include brief constructive comments that concern previously published articles and interesting cases. Letters to the editor should be submitted no more than 3 months after the paper has been published.



GENERAL GUIDELINES FOR MANUSCRIPT

The Korean Journal of Medical Education is the official publication of the Korean Society of Medical Education. The instruction to authors not described thereafter follows the "Uniform Requirements for Manuscripts Submitted to Biomedical Journals: Writing and Editing for Biomedical Publication" prepared by International Committee of Medical Journal Editors (<http://www.icmje.org/index.html>).

1. Content and publication type

It accepts original papers of research articles, short communications, reviews, editorial, opinion, book reviews, teaching tips and other invited papers on the undergraduate, graduate and continuing medical education in the field of medicine, dentistry and nursing. Letter to editor is always welcomed on the published articles.

2. Qualification as authors

The first author and corresponding author should be a member of the Korean Society of Medical Education. If they are not members, they should apply to membership before submission. However, there is an exception if Editorial board admits. Please contact the Society office to become a member.

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The Korean Journal of Laboratory Medicine (Korean J Lab Med: KJLM) is the official journal of The Korean Society for Laboratory Medicine (KSLM), published trbimonthly (at the 1st of January, April, June, and October) in English. The journal publishes Original Articles, Case Reports, Brief Communications, Letters to the Editor, and Review Articles about new and important subjects in laboratory medicine that are related to the etiology, diagnosis, and treatment of diseases and are scientific, original, ethical, and academically significant.

GENERAL CONSIDERATIONS

1. The manuscripts should be written in English. The journal publishes Original Articles, Case Reports, Brief Communications, and Letters to the Editor, as well as Review Articles requested by the editorial board. Case Reports are limited to those conditions for which there are no more than 3 such reports from Korea or elsewhere in the world. Brief Communications are intended for the presentation of brief observations that do not warrant full-length papers, but have sufficient originality and utility to be considered for publication. The information must be presented in sufficient detail so that readers can understand and appreciate the material presented. Brief communications undergo the same review process as full-length papers and are not published sooner than the full-length papers. Original Articles and Case Reports are classified according to the following 8 specific areas, and the author should state the appropriate area of interest in their manuscripts. However, the executive editor of each field may request to the author to change the area of interest and resubmit the manuscript, if necessary.

Specific areas include:

- Diagnostic Hematology
- Clinical Chemistry
- Clinical Microbiology
- Diagnostic Immunology
- Transfusion Medicine
- Diagnostic Genetics
- Laboratory Informatics
- General Laboratory Medicine



Editorial Policies

- ▶ 윤리적 고려사항
- ▶ 연구 윤리, 표절, 이중게재, 저자됨, 이해관계, 사생활과 비밀보호, 연구 대상 사람과 동물의 보호 등
- ▶ 저작권 관련사항
- ▶ 심사와 발행관련사항



1. Research and publication ethics

If there is any **conflict of interest**, the authors should disclose it. If medicine or medical equipment is involved, the authors should clarify any commercial relationship with the manufacturer or research funds from the manufacturer.

For human research, the study should follow the **Declaration of Helsinki**, available at <http://www.wma.net>. For animal studies, the authors should indicate how they minimized pain or discomfort to the animals in keeping with **The Institutional Guide for the Care and Use of Laboratory Animals**.

Approval from the **Institutional Review Board (IRB)** is required for clinical research. Clinical trials should be registered with a primary **national clinical trial registration site**, such as the **Korea Clinical Research Information Service (CRiS)**, available at <http://cris.cdc.go.kr> or other sites accredited by the World Health Organization (WHO) or the International Committee of Medical Journal Editors and the registration number should be cited in the Abstract.

Authorship credit should be based on 1) substantial contributions to conception and design, acquisition of data, or analysis and interpretation of data, 2) drafting the article or revising it critically for important intellectual content, and 3) final approval of the version to be published according to **The Uniform Requirements for Manuscripts Submitted to Biomedical Journals: Writing and Editing for Biomedical Publication**. Any papers that are forged, altered, plagiarized, redundant, or

Manuscript Preparation

- ▶ 일반적인 원칙 (파일 형식, Cover letter)
- ▶ 표지
- ▶ 초록, 중심단어
- ▶ 본문의 구성
- ▶ 이해관계고지
- ▶ 감사의 글
- ▶ 참고문헌
- ▶ 표
- ▶ 그림, 설명
- ▶ 논문 유형별 원고 형식
- ▶ 측정 단위
- ▶ 약어와 기호



Submission of Manuscript

- ▶ 원고의 발송과 투고방법
- ▶ 저작권 양도 동의서와 저자점검표



(AFTER ACCEPTANCE)

- ▶ 심사 과정과 기간
- ▶ 원고 개정
- ▶ 교정쇄(Proof) 확인
- ▶ 별쇄본(Reprint) 관련



Check Point

- ▶ **International Committee of Medical Journal Editor's Uniform Requirements for Manuscripts**
 - ▶ 투고규정에 따로 규정하지 않은 것은 ICMJE Uniform Requirements for Manuscript에 따른다고 기술한다.
- ▶ **Registration to the clinical study registration site**
 - ▶ 임상시험을 임상시험등록기관에 등록할 것을 요청하여야 한다.



▶ Conflict of Interest Statement

- ▶ 본인 또는 직계 가족의 재정적 관련성(고용관계, 고문, 주식 보유, 사례금, 전문가 자문 등)을 포함하여 이해관계의 가능성이 있는 모든 관련성을 빠짐없이 밝히도록 요청하여야 한다.

▶ Statement of Informed Consent

- ▶ 환자는 사생활을 보호받을 권리를 가지며, 환자의 개인정보가 과학정보로서 필수 불가결한 경우에는 환자, 부모 또는 보호자에게 설명하고 서면으로 '피험자 동의서'를 받아야 한다는 사실을 투고규정에 반드시 포함시켜야 한다.



▶ Statement of Human and Animal Rights

- ▶ 인간 대상 연구의 경우, 연구 진행과정이 인간 대상 연구에 책임 있는 국제 또는 국내 기관의 윤리지침과 1975년에 제정된 헬싱키 선언문을 준수했는지 여부를 밝혀야 한다는 내용을 포함시켜야 한다.

▶ Good Publication Practice Guidelines for Medical Journals

- ▶ 의학 분야 학술지의 경우, 대한의학학술지편집인협회의 의학논문 출판윤리 가이드라인을 따른다고 기술하는 것을 권장한다.



▶ Peer review process

- ▶ 동료에 의한 전문가심사는 학술지에 제출된 원고를 편집위원회에 속하지 않은 전문가가 학술적으로 평가하는 것으로, 각 학술지는 투고규정에 전문가심사 과정과 편집방침, 투고 후 게재까지의 평균시간 등을 공개하여야 한다.

▶ References

- ▶ 참고문헌의 작성 양식을 명확하게 기술하여야 한다. 인용매체별 참고문헌 작성양식을 예를 들어 구체적으로 설명하는 것이 중요하다. 생의학 분야 학술지의 경우, National Library of Medicine의 Citing Medicine을 따른다고 기술하는 것을 권한다.



실습

- ▶ 개별 학술지 투고규정 점검



▶ JAMA

▶ [Instructions for Authors](#)

